

F.No.1(14)-SMART/BOI/23  
PRIME MINISTER'S OFFICE  
BOARD OF INVESTMENT  
SMART PROJECT

**TENDER DOCUMENT FOR PROCUREMENT OF  
FURNITURE & FIXTURE**



**SECTORAL MAPPING AND REGULATORY TRANSFORMATION  
(SMART)**

307, 3<sup>rd</sup> Floor, Evacuee Trust Complex  
Islamabad

**Tel: 051-9218801**

F.No.1(14)-SMART/BOI/23

**Prime Minister's Office**

**Board of Investment**

**(SMART Project)**

3<sup>rd</sup> Floor, Evacuee Trust Complex, F-5/1, Islamabad

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**TENDER NOTICE**

Sealed tenders are invited from the reputed firms having registration with the Sales Tax and Income Tax Department for Supply/provision of following items. Detailed specifications are available in tender documents: -

<b>Furniture &amp; Fixture</b>		<b>Quantity</b>
1	Executive Chair	09
2	Chair for Officers / Staff	42
3	Executive Table	14
4	Almirah / Cabinet	29
5	Centre Table	18
6	Visitor's Chair	45
7	3-Seater Sofa	11
8	Coat Hanger	5
9	Curtains / Blinds (Rate be given per square feet)	As required

Note: It will be responsibility of successful bidder to install, fix (as per requirement) & provide necessary logistics for transportation of goods.

2. The list of items to be procured is available in the detailed Tender Document and can be obtained from this office during office hours on any working day. Tender bids should reach the undersigned latest by \_\_\_\_\_ before 1400 hrs which would be opened on the same day at 1430 hrs. Bid Security @ 5% of the total bid value should necessarily be attached with the bid.

3. Interested vendors are requested to submit their rates/tenders, which should be valid till Six Months i.e. \_\_\_\_\_.

- i. Income tax and other government taxes will be deducted at source as per rules.
- ii. Tender Notice can be downloaded from <https://invest.gov.pk> and PPRA i.e. <https://www.ppra.org.pk>.
- iii. GST and vendor number should be clearly written on the tender documents. The tenders without GST and Vendor number will not be entertained.
- iv. Tender documents for each category may be obtained, free of cost from the undersigned's office during office hours (08:30 AM to 04:30 PM).
- v. No tender will be accepted without Bid Security of the quoted bid in the form of bank draft or pay order in favor of **Deputy Director (Admin) SMART, Islamabad**. Cheques will not be accepted in any case. The bids without Bid Security will be rejected at the spot.
- vi. The firms who quote the lowest rates will have no right to take back the Bid Security or to reduce the same or to withdraw from the tender. Rates should be quoted in Pak Rupees. Price should not be linked with dollar or any other currency.
- vii. The tenders will be evaluated in the light of PPRA Rules 2004 and instructions issued from PPRA from time to time.
- viii. Tenders will be opened by the Procurement Committee in the presence of the bidders or representatives of the firms who may like to attend at the given time and place.
- ix. The tenders received after the deadline date and time will not be entertained in any case.
- x. The procurement will be made from time to time as per requirement.
- xi. The Procuring Agency reserves the right to accept or reject the whole tender or a portion of the tender as per PPRA Rules 2004.
- xii. Blacklisted firms are not eligible to participate in the bidding process.

**(Sarmad Usman)**

Deputy Director (Admin)

Tel#: 051-9218801

## 1. Invitation to Bid

### 1.1 PPRA Rules to be followed:

Public Procurement Rules, 2004 will be strictly followed. These may be obtained from PPRA's website: <https://www.ppra.org.pk/>

In this document, unless otherwise mentioned to the contrary, "Rule" means a Rule under the Public Procurement Rules, 2004.

### 1.2 Mode of Advertisement(s)

As per Rule 12, this Tender is being placed online, at the websites of the Board of Investment i.e., <https://invest.gov.pk> and PPRA i.e., <https://www.ppra.org.pk>, and published in two daily newspapers.

### 1.3 Type of Open Competitive Bidding

As per Rule 36(b), Single Stage - Two Envelope, (Most Advantageous Bid) Procedure shall be followed. Initially only "Technical Bid" shall be opened in the **BOI's Conference Room, Office No. 405, 4<sup>th</sup> Floor, Evacuee Trust Complex, Islamabad** (on the date and time prefixed in this document) in the presence of bidders or their authorized representatives, who may choose to be present. The envelope marked as "Financial Bid" shall be retained in the custody of the procuring agency without being opened. The Procuring Agency shall first establish the "Eligibility" and then evaluate the "Technical Bid" confirming the compliance of the offered item's technical specifications to the demanded ones. The "Financial Bid" of eligible and technically qualified bidders shall be opened publicly at a time, date, and venue to be announced and communicated to the bidders.

## 2. Bidding Details (Instructions to Bidders)

All bids must be accompanied by Bid Security equivalent to **five (5%)** of the total bid price in shape of pay order/bank draft, as part of financial bid in favor of **Deputy Director Admin (SMART) Islamabad**. The complete bids are to be submitted as per requirement under this tender document in BOI office not later than **1400 hrs** on last date of submission of bids i.e. \_\_\_\_\_ late bids shall not be considered.

A prospective bidder requiring any clarification(s) on the Bidding Documents may notify the Procuring Agency in writing at the Procuring Agency's address indicated in this document. The Procuring Agency shall respond in writing to any request for which clarification(s) are sought. Written Copies of the Procuring Agency's response shall be sent to all prospective bidders through post, e-mail, or fax and shall be binding on them.

## TERMS AND CONDITIONS OF THE TENDER (INSTRUCTIONS TO BIDDERS)

### 3. Tender Scope

- 3.1 The SMART Project, Board of Investment, (hereinafter referred to as "the Purchaser") invites Proposals (hereinafter referred to as "the Tenders") for the supply of **Furniture & Fixture** (hereinafter referred to as "the Goods") and for installation and after-sale support of the said goods (hereinafter referred to as "the Services").
- 3.2 The equipment will be delivered at the Islamabad office of the Purchaser (Office # 307, 3<sup>rd</sup> Floor, Evacuee Trust Complex, F-5/1, Islamabad)

### 4. Instructions to Bidders

- 4.1 The bidders have registered/incorporated company/firm in Pakistan with relevant business experience; and must be involved in sales or supply business of Furniture.
- 4.2 Must be registered with Tax Authorities as per prevailing latest tax rules (Only those companies which are validly registered with sales tax and income tax departments and have sound financial strength can participate);
- 4.3 Has valid Registration of General Sales Tax (GST) & National Tax Number (NTN) and must be included in the Active Taxpayers List (ATL) of FBR (Documentary proof is required).
- 4.4 The bidders must certify that:

- The item quoted is of the latest and current production model and bears the manufacturing batch/serial number within the last six months of the date of quotation.

- 4.5 Has not been blacklisted by any Provincial or Federal Government Department, Agency, Organization or Autonomous Body, or Private Sector Organization anywhere in Pakistan. (Submission of undertaking on legal stamp paper is mandatory).
- 4.6 Has the required relevant qualified personnel and enough strength to fulfill the requirement of the assignment.
- 4.7 Has offices at Rawalpindi and/or Islamabad.
- 4.8 The Procuring Agency reserves the right to increase or decrease the quantity in accordance with the PPR Rules, 2004 as amended from time to time. The bidder must not indicate directly or indirectly their financial bid anywhere in the technical bid. Any such disclosure shall result in the rejection of the bid. Conditional or incomplete bid(s) shall be rejected.

## 5. **Tender Cost**

The Tenderer shall bear all costs/expenses associated with the preparation and submission of the Tender(s) and the Purchaser shall in no case be responsible for those expenses.

## 6. **Amendment of the Tender Document**

The Purchase / Evaluation Committee of the SMART Project of Board of Investment may, at its exclusive discretion, amend the Tender Document to extend the deadline for the submission of the Tender as per Rule-27 of Public Procurement Rules, 2004.

## 7. **Preparation / Submission of Tender**

- 7.1 The Tender shall be filed in/accompanied by the prescribed Forms, Annexes, Schedules, Charts, Drawings, Documents, Brochures, Literature, etc. which shall be typed, completely filled in, stamped and signed by the Tenderer. If the volume of the bid contains various set(s) of documents, the same must be properly numbered and tagged in binding shape.
- 7.2 The Bidding Document shall contain the Name of the Focal person along with valid address, telephone, fax, and email of the firm:
- 7.3 Detail specifications are available at **Annexure-A**
- 7.4 Technical Proposal Form (**Annexure-E**)
- 7.4.1 Covering letter duly signed and stamped by authorized representative. (**Annexure-B**)
- 7.4.2 Evidence of eligibility of the Tenderer and the Goods and Evidence of Conformity of the Goods / the Services to the Tender Document.
- 7.4.3 Undertaking and evidence that the quoted Goods are genuine, brand new, non-refurbished, un-altered in any way, of the most recent/current model, imported through proper channel, and incorporate all recent improvements in design and materials.
- 7.4.4 Technical Brochures/Literature, and details of Warranty and After-Sale Service.
- 7.4.5 The technical specifications of the goods, different from the required specifications shall be straightaway rejected.
- 7.5 The Financial Proposal shall comprise the following:
- 7.5.1 Financial Proposal Form (**Annexure-F**).
- 7.5.2 Price Schedule / Bill of Quantity (**Annexure-F-1**).
- 7.5.3 Financial Capacity (**Annexure-F-2**).
- 7.5.4 5% Bid Security of the total tender price.
- 7.6 The Tenderer shall seal the Original Technical Proposal in an envelope duly marked as under:  
Original Technical Tender for "**Furniture & Fixture**" with reference to tender no.

[Name of the Tenderer]

[Address of the Tenderer] [Phone & Cell No. with the focal person of the Tenderer]

- 7.7 The Tenderer shall again seal the sealed envelopes of the Original Technical Proposal and the Original Financial Proposal in an outer envelope, duly marking the envelope as under:  
Original Technical Tender for "**Furniture & Fixture**" with reference to tender no.

Deputy Director Admin SMART Project  
Prime Minister's Office, Board of Investment,  
3<sup>rd</sup> Floor, Evacuee Trust Complex, Agha Khan Road,  
Islamabad

[Name of the Tenderer]

[Address of the Tenderer] [Phone No. of the Tenderer]

8. This is made obligatory to affix authorized signatures with an official seal on all original documents, annexures, copies, certificates, brochures, literature, drawings, letters, forms, and all relevant documents as part of the bids submitted by the tenderer.

**9. Tender Price**

- 9.1 The quoted price for each model / item / product shall be in Pak Rupees only inclusive of all taxes and will be valid up to \_\_\_\_\_ or till completion of Warranty Period in case of the successful bidder.

**10. Opening of the Tender**

- 10.1 The Tenders (Technical Bids only) shall be publicly opened in the **BOI's Conference Room, Office No. 405, 4<sup>th</sup> Floor, Evacuee Trust Complex, Islamabad** by the Purchase / Evaluation Committee at **1430 hrs** on \_\_\_\_\_, in the presence of the Tenderer(s) for which they shall ensure their presence without further invitation. In case the last date of bid submission falls on/within the official holidays/weekends of the Purchaser, the last date for submission of the bids shall be the next working day.

**11. QUALIFICATION CRITERIA**

**11.1 Technical Evaluation:**

In continuation of instructions to bidders mentioned at Serial No.4, preliminary screening of bids for further assessment will be done on the basis of following parameters: -

Sr. No	Document	Requirement
1	NTN Certificate.	Mandatory
2	GST Certificate.	Mandatory
3	Active Taxpayers Status as per FBR ATL.	Mandatory
4	Registration/Incorporation/Business Certificate and number of business years in Pakistan.	Mandatory
5	Complete Company profile.	Mandatory
6	The bidder should be a company/firm having operational office in Islamabad/Rawalpindi.	Mandatory
7	Affidavit on legal paper to the effect that not blacklisted and rendered ineligible for corrupt and fraudulent practices by any Government (Federal, Provincial, or Local) or a public sector organization/Division/ Ministry.	Mandatory
8	Submission of required amount of bid security with Financial Bid (A confirmation to this effect in Technical Bid is must).	Mandatory
9	Compliance with Technical Specifications & scope of work (Yes/No).	Mandatory
10	Original Bidding Documents duly signed/stamped.	Mandatory
11	One year warranty certificate on letterhead regarding quality, durability of items / services with free replacement of all defective / disordered items within the warranty period.	Mandatory

**11.2 Procedure for evaluation of bids:**

- i. Detailed Technical Evaluation will be done for firms / bidders who qualify the preliminary screening criterion mentioned above.
- ii. In Detailed Technical Evaluation, the Purchase / Evaluation Committee shall evaluate the technical specifications on criteria as following:

Sr. No.	Criteria	Marks	Points	
1	Compliance with Specifications	10	Non - compliance	0
			Ful - compliance	10
2	Product Quality	15	Low	5
			Medium	10

			High	15
3	Delivery Time	15	5-6 Weeks (Maximum)	5
			3-4 weeks	10
			1-2 weeks	15
4	After-sale Service	10	1 year (minimum)	5
			More than 1 year	10
5	Number of Clients	15	10 clients (minimum)	5
			11 to 20	10
			21 or more	15
6	Financial Statement (Annual Turnover)	10	Up to 5 million	5
			More than 5 million	10
7	No. of Technical Staff	10	3 – 5 persons	5
			More than 5 persons	10
8	Experience	15	Up to 3 years	5
			Up to 5 years	10
			Up to 7 years or more	15

iii. The technical evaluation criteria along with selection formula will be the following:

$$\begin{aligned}
 \text{Technical Evaluation Marks} &= 75 \\
 \text{Financial Marks} &= 25 \\
 \text{Financial Evaluation Marks} &= (\text{Lowest bid in item quoted} / \text{quoted bid in item quoted}) \times 25 \\
 \text{Total Marks} &= \text{Technical Evaluation Marks} + \text{Financial Evaluation Marks}
 \end{aligned}$$

- iv. The bidders will be asked to present samples (or material in case of unavailable product) for evaluation of quality by the committee.
- v. After evaluation, the Purchase / Evaluation Committee shall declare bids of firms / vendors technically responsive / non-responsive (Bidders who score less than 60% marks in the above-mentioned criteria will be rejected and its sealed / unopened Financial Proposal shall be returned)
- vi. Bids that pass technical evaluation will be opened for financial evaluation.

### 11.3 Financial Evaluation:

- 11.4 The Financial Proposals will be opened in the **BOI's Conference Room, Office No. 405, 4<sup>th</sup> Floor, Evacuee Trust Complex, Islamabad** in the presence of the Bidders or their authorized representatives.
- 11.5 The evaluation will be carried out item-wise and the bid found to be the **Most Advantageous Bid** shall be accepted against each item.
- 11.6 In cases of discrepancy between the cost/price quoted in Words and Figures, the lower of the two will be considered.
- 11.7 The purchaser will not be responsible for any erroneous calculation of tax rates or any subsequent changes in rates or structure of applicable taxes. All differences arising out as above shall be fully borne by the Successful Bidder. If there is no mention of taxes, the offered/quoted price shall be considered as inclusive of all prevailing taxes/duties. The bidder shall be responsible for all new taxes.

### 12. Inspection and Tests

- i. After delivery of goods at the Purchaser's premises, the Purchaser shall inspect the quantity, quality, and specifications of goods.
- ii. The Inspection Committee of the SMART Project, Board of Investment will carry out a detailed physical examination of stocks and can reject, any item, if found not according to the approved technical specifications & quoted by the bidder. Moreover, the Supplier will also be responsible for replacing the same without any further charges within one week time.

### Packing

**Packing & accessories:** All the items to be provided in proper company packing and will be opened in the presence of Tender Evaluation Committee and thereafter installed along-with trainings at the designated locations of procuring agency by the technical resources provided by supplier.

**13. Transportation and delivery requirements**

- i. The bidder shall deliver the supplies at the destination in scratch-less condition with all the manufacturer supplied accessories.
- ii. All costs associated with the transportation including loading/unloading and road taxes shall be borne by the Supplier.

**14. Rejection of the Bid** The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The procuring agency shall upon request communicate to any supplier who submitted a bid or proposal, the grounds for its rejection of all bids or proposals but is not required to justify those grounds.

**15. Performance Security (Annexure-D)**

15.1 The Successful Bidder shall furnish a Performance Guarantee @10% of the total cost. The bid security of the successful bidder(s) shall be returned upon successful delivery of goods, and furnishing of the Performance Security. If the successful bidder fails to fulfill the obligations or violates any of the terms and conditions of the Tender Document, the earnest money shall be forfeited. In such an event, the Procuring Agency may award the Supply/Purchase Order to the next lowest evaluated bidder or call for a new bid.

**16. Execution Schedule / Delivery**

The successful Supplier shall deliver ordered Goods/ equipment within the stipulated time: a maximum of six (06) weeks from the issuance of the Purchase Order. During project implementation and the warranty period, the Supplier shall provide maintenance, required software, supply, and procurement support necessary to maintain all system reliability levels. The Supplier shall arrange and pay for the transport of the Goods to the place of destination.

Penalties for late deliveries of supplies: The hardware supplies shall be delivered in accordance with the Purchase Order to be issued by the SMART Project, Board of Investment. In case of late deliveries, penalties at the following rates will be applied:

Mode of Penalty	100% Quantity as per Purchase Order	Total Delivery Period
Without Penalty	As per Purchase Order (Quoted Time in the Bid not exceeding maximum period i.e. 06 weeks)	As per Purchase Order
With Penalty @ 1% per day after expiry of time period as stipulated in the Purchase Order or maximum period i.e. 06 weeks whichever applicable up to maximum of 10% of the total price.	10 days	-

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<b>TECHNICAL SPECIFICATIONS OF FURNITURE ITEMS TO BE PROCURED</b>		
<b>Sr. No.</b>	<b>Item description</b>	<b>Estimated Qty</b>
1	<b>Executive Chair</b> Executive revolving chair, high back with hydraulic system (castor hold up to 120 kgs) with leatherette foam seat. <b>(Picture attached for reference only).</b>	09
2	<b>Chair for Officers / Staff</b> Revolving chair, medium back with hydraulic system with mesh seat. <b>(Picture attached for reference only).</b>	42
3	<b>Executive Table</b> Executive Table with Side Rack, made in solid good quality natural wood with three Drawers with Lock & Keys on both sides. Tables should have the provision to operate Computer system. Top 08 mm Glass. Sizes: 72" * 36" (qty 6 nos.) and 60" * 30" (qty 8 nos.) <b>(Picture attached for reference only)</b>	14
4	<b>Almirah / Cabinet</b> Solid good quality wooden and steel almirah. Depth 24 inches with ZRX or equivalent, gola ½ x ¾ inches, lock KGI or equivalent, catcher, qabza ¾ inches, with 6 inches high base including all fixation. Steel: Qty 5 nos. Wooden: Qty 24 nos. <b>(Picture attached for reference only)</b>	29
5	<b>Centre Table</b> Rectangle & square shape Centre table in solid good quality natural wood carved with 12 mm glass top. Sizes: 54" * 33" * 18" (4 nos.) & 24" * 24" * 18" (14 nos.) <b>(Picture attached for reference only)</b>	18
6	<b>Visitor's Chair</b> Solid good quality natural wooden chairs with Seat & Back Super quality Leatherette and good quality foam. <b>(Picture attached for reference only)</b>	45
7	<b>3-Seater Sofa</b> Solid good quality natural wood carved 3-seater Sofa size 84" x 21.6" with fine finishing work upholstered with high quality fabric & foam. <b>(Picture attached for reference only)</b>	11
8	<b>Coat Hangers</b> Made of solid natural wooden termite free mat lacquer polish. <b>(Picture attached for reference only)</b>	5
9	<b>Curtains / Blinds (Rate be given per square feet)</b>	As required



Executive Chair



Chair for Officers



Executive Table



Wooden Cabinet



 Search inside image

Steel Cabinet



Center Table (Rectangle)



Center Table (square)



Visitor's chair



3-seater sofa



Coat hanger



**Letter of Intention**

*Bid Ref No.*

*Date of the Opening of Technical Bid*

To: *[Deputy Director Admin], SMART Project, Prime Minister's Office, Board of Investment, 3<sup>rd</sup> Floor, Evacuee Trust Complex, Agha Khan Road, Islamabad*

Dear Sir/Madam,

Having examined the bidding documents, including Addenda Nos. [insert numbers & Date of individual Addendum], the receipt of which is hereby acknowledged, we, the undersigned, offer to supply and deliver the Goods in full conformity with the said bidding documents and at the rates/unit prices described in the price schedule provided in Financial Bid or such other sums as may be determined in accordance with the terms and conditions of the Document. The above amounts are in accordance with the Price Schedules attached herewith and are made part of this bid.

We undertake, if our Financial Bid is accepted, to deliver the Goods in accordance with the delivery schedule specified in the schedule of requirements.

If our Financial Bid is accepted, we undertake to provide a performance security/guarantee in the form, in the amounts, and within the times specified in the bidding documents.

We agree to abide by this bid, for the Bid Validity Period specified in the bidding documents and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.

We understand that you are not bound to accept the lowest or any Financial Bid you may receive. We undertake that, in competing for (and, if the award is made to us, in executing), we will strictly observe the laws against fraud and corruption in force in Pakistan.

We confirm that we comply with the eligibility requirements as elaborated in the tender document and have duly provided bid security @ 5% of the total bid value, in the shape of a pay order/demand draft/call deposit in the name of \_\_\_\_\_ with our Financial Bid.

Dated this *[insert:number]* day of *[insert:month]*, *[insert:year]*.

Signed:

*In the capacity of [insert: title or position]*

*Duly authorized to sign this bid for and on behalf of [insert: name of Bidder]*

**MANUFACTURER'S AUTHORIZATION**

**To:** *[Deputy Director Admin], SMART Project, Prime Minister's Office, Board of Investment, 3<sup>rd</sup> Floor, Evacuee Trust Complex, Agha Khan Road, Islamabad*

WHEREAS *[name of the Manufacturer]* who are established and reputable Manufacturers of *[name and/or description of the goods]* having factories at *[address of factory]* do hereby authorize *[name and address of Supplier / Agent]* to submit a bid with you against the Invitation for Bids (IFB)/Tender Document No.*[-----]* for the goods manufactured by us.

We hereby extend our full guarantee and warranty as demanded or the goods offered for supply by the above firm against this Invitation for Bids.

Signature:-----

Designation:-----

Official Stamp:-----

This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer.

**Performance Guarantee**

To: *[Deputy Director Admin], SMART Project, Prime Minister's Office, Board of Investment,  
3<sup>rd</sup> Floor, Evacuee Trust Complex, Agha Khan Road, Islamabad*

Whereas *[Name of Supplier]* (hereinafter called "the Supplier") has undertaken, in pursuance of Tender Document No. *[number]* dated *[date]* to supply *[description of goods]*.

And whereas it has been stipulated by you in the said Tender Document No. that the supplier shall furnish you with a Bank Guarantee by a scheduled bank for the sum of 10% of the total Supply Order amount as a Security for compliance with the Supplier's performance obligations as per satisfaction of the Board of Investment.

And whereas we have agreed to give the Supplier a Guarantee:

Therefore we hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of *[Amount of the Guarantee in Words and Figures]* and we undertake to pay you, upon your first written demand declaring the Supplier to be in default and without cavil or argument, any sum or sums within the limits of *[Amount of Guarantee]* as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the      day of      ,202x      \_\_\_\_\_

Signature and Seal of the Guarantors/ Bank  
Address  
Date

*Mr Sarmad Usman  
Deputy Director (ADMIN/SMART)  
Wednesday, 05 June, 2024, 10:5:59 AM*





**ANNEXURE-F**

**Financial Proposal Submission Form (Part of Financial Bid Envelope)**

[Location, Date]

To,

*[Deputy Director Admin], SMART Project, Prime Minister's Office, Board of Investment,  
3<sup>rd</sup> Floor, Evacuee Trust Complex, Agha Khan Road, Islamabad*

Dear Sir/Madam,

We, the undersigned, offer to provide the (Insert title of assignment) in accordance with your Request for Proposal/Tender Document No. \_\_\_\_\_ dated (insert date) and our Technical Proposal. Our attached Financial Proposal is for the sum of (insert amount in words and figures). This amount is inclusive of all taxes.

Our Financial Proposal shall be binding upon us up to the expiration of the validity period of the Proposal, i.e. before the date indicated in \_\_\_\_\_ of the Proposal Data Sheet.

We also declare that the Government of Pakistan has not declared us, ineligible on charges of engaging in corrupt, fraudulent, collusive, or coercive practices. We, furthermore, pledge not to indulge in such practices in competing for or in executing the Supply Order and are aware of the relevant provisions of the Proposal Document.

We understand you are not bound to accept any Proposal you receive.

Signed

In the capacity of:

Duly authorized to sign the proposal on behalf of the Applicant.

Date:



**ANNEXURE-F-1**

**Bill of Quantity**

Sr. No.	Item Description	No of Units/QTY (1)	Unit Rate (Excl. Taxes) Rs. (2)	Total Taxes (3)	Unit Rate (Incl. all Taxes) Rs. (4=2+3)	Total Cost (Incl. all Taxes) Rs (5=1x4)
1						
<b>Total Bid Price</b>						<b>X</b>

**Notes to Price Table:**

- i. **X** will determine the total bid cost.
- ii. Hardware quoted must be legally imported in Pakistan after paying all taxes.
- iii. Standard Warranty for three (3) year after purchase of equipment

Total Cost (in words) Rs. \_\_\_\_\_

Date \_\_\_\_\_

Signature of  
authorized person

Name:

(Company Seal)

\_\_\_\_\_

In the capacity of Duly Authority by

**Note: No cutting or overwriting is allowed. Any cutting or overwriting will lead to rejection of the financial bid.**

**ANNEXURE-F-2**

**Financial Capacity of the Bidder**

Additionally, the following financial data form shall be filled out for the Bidder. The Purchaser reserves the right to request additional information about the financial capacity of the Bidder. A Bidder that fails to demonstrate through its financial records that it has the financial capacity to perform the required Supply/Services may be disqualified.

Financial Information	Historical information for the previous three years (most recent to oldest in (PAK Rupees)		
	Year 1 (Year)	Year 2 (Year)	Year 3 (Year)
Information from Balance Sheet:			
(1) Total Assets (TA)			
(2) Current Assets (CA)			
(3) Total Liabilities (TL)			
(4) Current Liabilities (CL)			
Information from Income Statement:			
(5) Total Revenue (TR)			
(6) Profits before Taxes (PBT)			
Net Worth (1) – (3)			
Current Ratio (2) / (4)			

Provide information on current or past litigation or arbitration over the last three (3) years as shown in the form below.

Litigation or arbitration in the last three (3) years: No: \_\_\_\_\_ Yes: \_\_\_\_\_ (See below) Litigation and

Arbitration During Last three (3) Years

Year

Matter in Dispute

Value of Award  
in PAK Rupees

\_\_\_\_\_  
Authorized Signatures with Official Seal